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ADMINISTRATIVE REPORT

Contract 17-A By mail action of the Executive Committee, a service contract to William F. Benedict, M.D. was approved. \$15,000.00

Contract 18S Reference cigarettes. The Scientific Director approved the contract in a total amount of \$139,500.00, requiring a supplementary appropriation of \$ 4,500.00

519-B Louis A. Soloff, M.D. was authorized to carry forward the unused balance on hand at May 31, 1973 to 519-BR1.

572-C Jay A. Levy, M.D. Permission was granted to activate this grant on September 1, 1973, to terminate on December 31, 1974.

646-AR1 Robert C. Rosan, M.D. An unexpended balance of \$652.50 was returned and deposited.

702-A Alfred H. Niden, M.D. An unexpended balance of \$2,564.32 was returned by Temple University and deposited.

763-AR1 John W. Parker, M.D. Authorization was given to re-budget \$650.00 from Materials & Supplies to Travel.

776M2R1S1 Elliot S. Vesell, M.D. An extension was authorized for the period December 31, 1973 to June 30, 1974, and permission granted to carry forward a balance of \$5,478.49.

787-A Gary D. Friedman, M.D. was authorized to carry forward approximately \$4,000-5,000 as of January 31, 1974 to Grant 787-B.

814R1 Una Smith Ryan, Ph.D. was authorized to carry forward the balance on hand (approximately \$2,000) as of December 31, 1973 to 814R2 for the purchase of a dishwashing machine.

833R1 A. Stanley Weltman, Ph.D. An extension was authorized for the period December 31, 1973 to June 30, 1974, and permission was granted to carry forward a balance of \$5,478.49.

868 Herbert McKennis Jr., Ph.D. was authorized to carry forward an unused balance on hand at April 1, 1974.

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Ronald P. Rubin, Ph.D. An extension was authorized for the period December 31, 1973 to June 30, 1974 with no additional funds.

869R1

Approval was given to transfer this renewal award from the State University of New York to Virginia Commonwealth University, to be activated July 1, 1974.

Contract 4S

Meloy Laboratories, Inc. Authorization was given to deliver the unused balance (\$3,333.36) of reference cigarette condensate to Hans Meier, D.V.M. (Grant 758-BR1) instead of Bio-Research Institute, Inc. (Contract 4-B).

Contract 13S

Meloy Laboratories, Inc. An unspent balance of \$370.00 is cancelled due to Contract 13 (Microbiological Associates Inc.) being terminated.

Contract 19

Process & Instruments Corporation. \$62,500.00 Termed Contract 10 in the March 14-16, 1973 minutes, it should have been Contract 19.

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